

APPROVED MINUTES

Housing and Redevelopment Authority in and for the City of Bloomington

1800 West Old Shakopee Road
Bloomington, Minnesota 55431

Tuesday, March 08, 2016
5:30 PM
Dakota Conference Room

- 1 Call to Order** Chairman Thorson called the meeting to order at 5:30 p.m.

Present: Commissioners: Thorson, Fossum, Carlson, Lewis, Coulter
Staff: Grout, Hartman, Markegard
Guests: Deb Taylor and Jon Burkhaw, Senior Community Services; Jon Oleson
- 2 Approval of Agenda** M/Lewis, S/Fossum to approve the agenda. Motion carried, 5-0.
- 3 Approval of Minutes**
- 3.1 Approval of Minutes - February 23, 2016** M/Carlson, S/Lewis to approve the minutes of the February 23, 2016 HRA meeting as published. Motion carried, 5-0.
- 4 Unfinished or Organizational Business**
- 4.1 Election of Officers** Current officers are Mark Thorson, Chairman; Cheryl Lewis, Vice Chairman; Mike Fossum, Secretary.

Chairman Thorson expressed interest in continuing as Chair of the Board.

M/Carlson, S/Coulter nominating Thorson for Chairman of the HRA Board of Commissioners for a one-year term. Motion carried 5-0.

Commissioner Lewis stated her interest in continuing as the Vice Chair of the Board.

M/Coulter, S/Fossum nominating Lewis for the position of Vice Chair of the HRA Board for a one-year term. Motion carried 5-0.

Commissioner Fossum expressed interest in continuing as Secretary of the Board of Commissioners.

M/Lewis, S/Coulter nominating Fossum for Secretary for a one-year term. Motion carried 5-0.
- 4.2 Designation of Place, Dates, and Time of 2016 HRA meetings** HRA Board meetings are held on the second and fourth Tuesdays of each month at 5:30 p.m. as shown in the agenda attachment. Grout stated HRA meetings can be cancelled or rescheduled if needed.

M/Lewis, S/Coulter recommending approval of the 2016 meeting schedule. Motion carried, 5-0.

4.3 Designation of Official Newspaper

The Bloomington Sun Current is the official newspaper for the HRA.

M/Carlson, S/Lewis designating the Bloomington Sun Current as the official HRA newspaper for 2016. Motion carried, 5-0.

4.4 Approval of Resolutions Designating Official Depositories and Investment Brokers

The current depositories for the HRA are BMO Harris Bank and PMA Financial Network, Inc. Investment brokers are FTN Financial, Great Pacific Securities, Northland Securities, RBC Capital Markets, LLC, Stifel Nicolaus & Co., Vining Sparks IBG, Wells Fargo Institutional Brokerage and Sales and US Bank.

M/Fossum, S/Carlson recommending approval of the resolutions designating the official depositories and investment brokers for the HRA for 2016. Motion carried, 5-0.

5 New Business

5.1 Approval of 2016-2017 CDBG Budget and Action Plan/Application

Hartman explained that the fiscal year for the Community Development Block Grant (CDBG) program runs from July 1 through June 30. The activities to be funded for the coming program year are single-family rehab loans, lead paint abatement, the Senior Community Services H.O.M.E. chore and housekeeping service for seniors and Fair Housing activities and administration. A new activity is funding the West Hennepin Affordable Housing Land Trust (WHAHLT), who will assist two households in purchasing homes in Bloomington. The grant amount for 2016-17 is \$426,825, an increase of \$11,191 from the previous year. Hartman explained the budget is determined by a HUD formula and the overall budget authority received from Congress.

He noted that the City is the grantee for the CDBG funds, receiving them through a formula from HUD (through a consortium of subgrantees through Hennepin County), and the HRA has a contract with the City to budget and administer the funds. The plans and application are submitted electronically.

Deb Taylor and Jon Burkhow from Senior Community Services were present to provide an overview regarding the H.O.M.E program.

M/Coulter, S/Lewis to approve the CDBG Budget and Action Plan and forward to City Council for approval and submission to HUD. Motion carried, 5-0.

5.2 Neighborhood Commercial Centers – Planning and Discussion

City of Bloomington Planning Director Glen Markegard provided a presentation concerning the eligibility, prioritization, and selection of Bloomington neighborhood commercial centers for renovation and redevelopment. Markegard discussed criteria, weighting factors, and process, and the HRA Board provided input throughout the presentation. Markegard stated this information would be presented to the Planning Commission and City Council for comment, with recommendations coming back to the HRA Board for approval in 4-6 months.

6 Adjournment

M/Lewis, S/Fossum to adjourn the meeting. Motion carried, 5-0. The meeting adjourned at 8:03 p.m.